



Buffalo High School Football Boosters May Meeting Minutes 2026

May 17, 2026

7:30PM Buffalo's Centennial Fire Station #2

Call to Order: 7:32PM

Roll Call:

- President:** Kevin Brisk (Term Exp Dec 2026)
- Vice President:** Abbie Wignes (Term Exp Dec 2027)
- Secretary:** Brooke Preston (Term Exp Dec 2026)
- Treasurer:** Jen Voca (Term Exp Dec 2027)
- Volunteer Coordinator:** Stefanie Merz (Term Exp 2026)
- Head Varsity Coach:** Jackson Litterer
- Social Media/ Advertising Chairperson:** Bonnie Ashbaugh
- Members at Large:** Sarah Swanson (Diesel),
- Visitors:** Jen Hegg(Brody)

1. **Secretary Report (Brooke Preston):**

- a. Reading of Meeting Minutes- April 2026
- b. Minutes Approved: Yes-3 No-0

2. **Treasurer Report (Jen Voca):**

- a. Booster Balance (6602) \$ 14,103.38 (As of 5/14/26)
 - i. Current Activity-
 - 1. 4/24/26 - Quickbooks Fee: \$ -38.00
 - 2. 4/27/26 - Kwik Trip GC for Injured FB Player @ St. Michael: \$ -150.00
 - 3. 4/27/26 - Door Dash GC for Injured Player # St. Michael \$ -150.00
- b. Coaches Card Balance (6038) \$ 26,316.93 (As of 5/14/26)
 - i. Current Activity-
 - 1. 4/24/26 - Henry Schein Coach Clinic: \$ -195.00
- c. Pending Transactions
 - i. Check 6206 - Chamber Dues: \$ -170.00
 - ii. Check 6207 - Website Invoice: \$ -1,000.00
 - iii. 1st Down Donation - State Farm: \$ 250.00- Troy Crank
 - iv. American Online Giving Foundation this is legit: \$ 100.94 x 3 = \$ 302.82





- d. QRC code has been made and working through quickbooks that will go straight into bank account
 - e. Checks need to be ordered
 - f. Minutes Approved: Yes-3 No-0
3. **Vice President Report (Abbie Wignes):**
- a. By-Laws have been updated
 - i. Voting and signatures completed by board members
 - ii. Jen to contact Julene for being able to enter into IRS for tax filing 990n
 - b. Minutes Approved: Yes-3 No-0
4. **Coach Report (Jackson Litterer):**
- a. Jersey waiting on updates from Ridge mostly like to purchase both black and purple uniforms
 - b. Had a great coaching meeting today
 - c. Minutes Approved: Yes-3 No-0
5. **Volunteer Coordinator Report (Stefanie Merz):**
- a. Sign up for Grocery Bagging Cub June 7th(2 shifts/6 kids 10am-12pm; 12pm-2pm)+(parent/shift) Coborns September 12th
 - b. Minutes Approved: Yes-3 No-0
6. **Presidents Report (Kevin Brisk):**
- a. Golf Outing registrations currently 3 teams
 - b. Looking for Donations for raffle items
 - i. Hole sponsorships
 - c. Sponsorships? Donation requests-Legion, HAA, Lions ask for 3 tackling sleds.
 - d. Other ideas for revenue Applebee's. Culver's, other restaurants?new mexican restaurant
 - e. Minutes Approved: Yes-3 No-0
7. **Open Forum:**
- a. Items needed for Lions Application- copy of IRS 501(c)3 determination letter and a completed W-9 form (where to find information). Are there copies of estimates or bids or photos of items we are requesting donations for?
 - b. Can we get our Sponsorship Grid on the website....send to mike
 - c. Submitted donation/sponsorship application with Due North-BP
 - i. Good day look into Brooke



The logo for Buffalo Bison Football features the word "BISON" in large, bold, black letters with a cartoon bison mascot integrated into the letter "I". Below "BISON" is the word "FOOTBALL" in a smaller, bold, black font. The entire logo is flanked by two horizontal bars on each side, consisting of a black bar on top and a purple bar on the bottom.

BISON FOOTBALL

- d. 9/18: Bemidji Bus quotes Trobec's first down or extra point 4500, 4100 holt \$4,100 (no sponsorship) school to pay \$2.000(stef)
 - e. Emails: AOMS- Send them requested sponsor info. (stef)
-Big Bore would like to be a meal donor-what day? (stef)
 - f. Added pdf of sponsor info to drive for easy emailing. (stef)
 - g. Due North donation/sponsorship requested
 - h. Football's Blackstone grill should be looked at
 - i. [Questions for Guida: can a QRcode be put on the big screen during cancer night, how to pay for overage on Bemidji Bus](#)
- Next Meeting: Monday June 22, 2026 @7pm @Buffalo Fire Department Station #2
 - Adjourned 8:51pm

